

NORTHERN RIO GRANDE NATIONAL HERITAGE AREA DRAWDOWN REQUEST FORM

PROJECT NAME: _____

Contractor's Name: _____

Address: _____

Telephone Number: _____ E-mail Address: _____

DATE OF REQUEST: _____ INTERIM: _____ FINAL: _____

EXPENSE CATEGORY	GRANT BALANCE (1)	CURRENT REQUEST	BALANCE REMAINING	MATCHED AMOUNT
A) Personnel Costs				
B) Volunteers				
C) Travel				
D) Supplies/Materials				
E) Equipment Purchases				
F) Other Costs				
G) Construction				
TOTALS				

Notes

(1)

(2)

(3)

SUMMARY OF PAYMENTS:

Total Contract Amount	
Current Request (2)	
Total of Previous Requests	
Amount Remaining	

Signature

Date

Notes:

- (1) Original grant or remaining balance forward from previous drawdown requests.
- (2) Total of Current Request. **Please include copies of receipts.**
- (3) Total Reported Match. Please provide details and copies of documentation.